

The IMS 2023 Annual Survey questionnaire
([IMS 2023 questionnaire - Final ENGLISH.docx](#))

What's new and different this year?

- The survey is **35% shorter than last year!**
 - If data was being collected by both DCO and a UN entity, the data collection was either removed from the entity system or removed from the IMS.
 - Where duplicate collection was removed (i.e. the gender scorecard now collected only in the UN-Women system) there will be no impact on data use (i.e. DCO will have access to and continue to use the data).
- Approximately **20% of the questions that relate to the Cooperation Framework cycle now live in a dedicated Cooperation Framework module** in UN INFO.
 - This means data is to be provided only once per CF cycle (every 4-5 years).
 - The information provided is retained and can be updated at any time and requires only yearly validation.
- This new Cooperation Framework roadmap module in UN INFO will also allow you to generate **customizable reports** for your use with partners at the country level.
 - We'll walk you through the details of this in dedicated webinars on IMS (dates to be announced soon).
- Questions and answer options are now better tailored to the realities of RCO/UNCT progress, challenges and pain points, thanks to **extensive input from many RCO colleagues**.
 - A **FAQ document** will also be shared to help you navigate some key questions that relate for example to QCPR and RCS results framework reporting. This is expected to improve data quality and therefore data use for policy/decision-making.

IMS Roles and Responsibilities

- **The Resident Coordinator is accountable for data submitted in the IMS.**
 - For quality assurance purposes, only the RC and the Team Leader are granted rights to "submit" the final IMS responses.
- **The Head of RCO and Data Officer are responsible for ensuring that data is accurate**, including through consultation with relevant UNCT members when needed, **and submitted on time**.
 - The Team Leader has "Administrative rights" and can submit the survey after his/her and the RC's review, on behalf of the RC, if the RC so prefers.
 - The Data Management Officer has "Editor rights" to upload data in IMS. The DMO may grant other RCO team members the same editor rights, if other RCO colleagues wish to complete or upload data in IMS.

Who can access IMS data?

- **Any UNCT member or UN colleagues can view data uploaded on IMS** through the UNSDG Data Portal (uninfo.org), via login. Information on setting up an account can be accessed here [add link].

- Only RCO colleagues can upload and edit data on IMS.

Why is IMS data quality critical?

- IMS data, along with other data gathered through UN INFO, is **displayed on multiple online portals, products, dashboards and websites** – from the UNSDG Data Portal and dedicated UNSDG, DCO and UNCT websites, to briefing materials for the Secretary-General, the Deputy Secretary-General and Resident Coordinators.
- IMS is a **key data source for the flagship reports that shape Member States' decisions on the UNDS reform, including the RC system**. Check out for example the [annual Report of the UNSDG Chair on the Development Coordination Office and the RC System](#) and [the Secretary General's reports on QCPR and reform implementation](#).
- The **best UNCT annual results reports** are leveraging and contextualizing the information collected in the IMS to communicate the value of the UNCT work to national partners. Customizable reports now available through the new Cooperation Framework roadmap module in UN INFO will further facilitate use of IMS data in building UNCT annual reports.

What are the IMS deadlines?

- The **IMS platform will open on 1 November** in UN INFO (workspace.uninfo.org) to allow the RCO to upload the data in the system.
 - The deadline to submit the **Programmatic and Coordination survey** is **30 November**.
 - The deadline to submit the **Normative survey**, which includes the disability and youth scorecards, is **31 December**.

RCOs are expected to begin consulting the UNCT as soon as DCO shares the annual IMS questionnaire. Data gathered can then be uploaded when the platform opens.
- **The RCO/UNCT Composition can be updated anytime.**
 - The Head of the RCO is expected to oversee and ensure quality of this data. Unfortunately, the quality of the data in this section remains low, showcasing incorrect information on RCO and UNCT composition on country, global websites and data portals. DCO will increasingly monitor data quality, in line with audit recommendations.

Key contacts

- [Teams helpdesk](#): the helpdesk will support RCOs with any technical aspects relating to the IMS platform, and resolve any issues RCOs may encounter.
- Bianca Jinete (bianca.jinetemejia@un.org): RCOs may also contact Bianca for any technical questions. Bianca will consult internally and respond as needed.
- Silva Bonacito (bonacito@un.org): Silva can be contacted for any substantive queries and other remaining matters.